

Call to order

A meeting of **Parkside GO Team** was held in the Parkside Conference Room on February 16, 2018 at 3:30 p.m.

Attendees

Timmy Foster, Tracy Dubose, Nikki Frazier, Kendra Lee, RM Lathan, Melanie Wagner, Dave King, Keunshea Moore, Tonya Kearns, and Bill Mickler

Members not in attendance**I. Call to order**

Meeting was called to order by RM Lathan at 3:39 p.m.

II. Approval of Agenda

Agenda sent out 48 hours prior to meeting. Agenda approved unanimously.

- III. Public Comment:** *Leslie Grant* indicated that she was recently made aware of GO Team circumstances. Expressed the Board's appreciation of GO Team's service & time. Said that she hopes moving forward that the district is more respectful of the GO Team's service, as well as mindful of what the GO Team "signed up for."

IV. Discussion Items**a) School Safety and Security --- APS and Dr. Carstarphen's Letter (02.15.2018):**

Added to agenda after shooting at Stoneman Douglas. Lathan referenced & read Carstarphen's letter. Foster talked about monthly drills/lockdown drills. 3 levels of lockdown. Situation determines level. Anyone with a weapon triggers level 3. Doors locked, blinds dropped, children move away from doors & windows so they can't be seen. Teachers communicate w/ law enforcement through cards in outdoor windows. When lockdown happens, doors can't be opened. Kids can't be let back in. Kids have to know that if lockdown occurs, they must get to the safest place until law enforcement arrives. In the media recently, Dr. Hall gave a statement re: implementing active shooter drills in APS over the next few weeks.

- b) **SEF GO Team Training:** Lee & Lathan attended, as did Jenna Colvin, Tori Zimmerman, and other Parkside parents. At meeting, info on CCRPI & IB was presented. IB best practices reviewed. Schools may tour Sawyer Road Elementary for ideas re: IB implementation. SEF unveiled innovation grant.
- c) **Grant Committee Update:** Presented by Tori Zimmerman: Innovation Grant Guidelines. Provided copies to GO Team. \$4000. Non-Competitive. Application due March 15th. Reviewed suggestions for appropriate projects provided in grant. Next step is for GO Team members to generate ideas, figure out rough estimation for funding, and then vote to proceed. Money does not have to be allocated toward one task. Zimmerman suggested collaborating w/other GO Teams & offering swim team lessons. Lee suggested writing lab & school newspaper. Members should email Tori Zimmermann w/ideas: torizimmermann@gmail.com. One page application. Lathan & Zimmerman will collaborate to send emails to staff. Jeremy Wilhelm thanked Tori for her service on the grants committee and the grants that she has won for Parkside. Discussed need for a faculty seat on the Grants Committee. Members suggested that there are parents who also may want seats.
- d) **CAT Meeting:** Feb 12 at Jackson High. Dubose, Foster & Lathan attended. Briefed about rezoning update. Did a root/cause analysis on IB implementation. Members presented thoughts about obstacles & examined relationships. Marketing, communication & positioning of IB impacts how teachers & parents receive it. Next steps: are there other ways to best communicate & create narrative that creates a value prop re: IB? Also discussed LSGT.
- e) **Review Status of Attendance Zone Challenges and Next Steps:** On hold for upcoming school year. First community conversation occurred on Feb 6. Concerned parents & community members offered input. Principals reviewed facts. Community overwhelmingly voted to continue conversation (only one “no”). Conversation will continue. Feb 28 at 4:30 at Parkside, there will be a joint GO Team meeting w/ Benteen & BAMO. Another community conversation on March 20 at 6:00 p.m. at Parkside.
- f) **Local School Governance Team Election Discussion:** 4 seats up for election & 1 seat up for appointment for terms expiring June 2018 (DuBose, Frazier, Lathan, Lee, Moore). Others (Wagner, Kearns, King, and Mickler) expire June 2019. Declarations must be submitted by FEB 23—existing seat holders & interested parties. Can declare online.

- g) **GO Team Newsletter:** Lathan suggest implementing a GO Team newsletter to inform community, parents, faculty & constituents & increase transparency. Summarize what we've accomplished, challenges we're facing, and what lies ahead. Frequency TBD. Moore asks newsletter is replication of minutes. Lathan responds that it is a different approach & content. Moore asks if it will be collaborative. Lathan affirms. King suggests that we should all be in agreement before newsletter is released.

V. Action Items

a) Approve previous session minutes

- Jan 26 minutes: Lathan moves to accept. Mikler seconds. Unanimously approved.
- Feb 2 minutes: Lathan moves to accept. King seconds. Unanimously approved.

- b) **Addendum approval for Jan-26-2018 minutes:** still needs to be created. The way minutes read, it *appears* Massey was at meeting. We are going to clear up that she was not in attendance. We want to simply communicate ideas that she shared with Foster in advance.

c) Budget Discussion (2018-2019):

- Presented by Foster. Need to make some fine-tuning decisions. Budget broken down to see exactly what monies are used for.
- Began with \$5,968,526. Broken down by population/money each population & program earns.
- Staffing allocation broken down to see where money is being spent. The number of teachers selected for each grade keeps in mind our class size goals.
- Instructional support allocations broken down also. District only allocates half time nurse. Parkside had to buy up to a full-time nurse.
- Administration allocation broken down.

- Non-staffing allocation broken down. Dubose—do teacher subs include long term? Foster—no. Just day to day. King—Do we have more discretionary funding to spend on the non-staffing allocations? Foster—yes. We are able to fund all teacher positions, add a second grade, add SEL & do support people & cover non-staffing allocation. King--We may be able to look for areas where we don't get enough funding from district to backfill with grant funding. Foster—we can reallocate funds if we receive grants. King asked foster to identify areas where we might seek grants. Lathan—what is stipend line item? Foster—about \$10,000. Robotics will help us move indirection of IB. Dubose—have you worked out logistics for clubs? Foster—thinking once a week. Teachers & administration will work out logistics. King—how much is allocated for gardening? Foster--\$8000. Lathan—Are we having structured after school tutorial programs to improve outcomes & help students improve in reading? Dubose—doing creative things with schedules for school day. Grouping kids into skill groups to do test practice & hone skills. Fourth grade is Thursday. Third grade is Tuesday. Afterschool offers homework assistance. Foster—after school tutorial, students don't come consistently. Students are tired. Offering something during the day serves them better. And staying after school engenders a transportation issue. Lee—after school clubs promote equity. Lathan—have we allocated enough? Foster—yes. But once we decided budget, we can go back through during the year and reallocate funds as needed.
- King—Change in enrollment is projected at 19. Is that accurate? Foster thinks it might be close, but acknowledges that it can be really unpredictable. Especially if students come in at varying grade levels.
- Lathan—where is the contingency line? Foster—we have to have zero balance.
- Lathan—does budget impact existing layout? Foster—we may have to turn computer lab (could be two classrooms) & Spanish class into classrooms. If we convert computer labs, we'll need Chromebooks. We also can move Pre-K class, perhaps. Foster looking into protocol for moving Pre-K classes to other school. If computer lab is converted, we can likely make it work. Classrooms would be small. Special Ed classes could be in there.

- Moore—Faculty Lounge is classroom. We could move everything for teachers into workroom. That would generate an additional classroom. Lathan—has there been talk about FIRM? Moore—it is loud bc of music & PE. Foster will have discussion w/facilities re: what we can & cannot do. King—increased population/converting classrooms—once we get past the initial shuffle of students after school starts, we need a plan for what will happen after we hit a certain size. King suggested making a clearly defined plan that is published. If they can't convert some of the other ideas, the computer lab & Spanish room will have to become classrooms. Foster needs to know what they can do for start of school next year. Kearns—can we sound proof FIRM? Foster—it is soundproofed already.
- Lathan—budget next steps: must have approval by March 9. Do faculty have questions or thoughts re: budget? Wagner—last year there was talk about cages with iPads. Can we have a set number of iPads. Computer lab isn't used as much as cart and/or classroom computers. Foster ordered 45 more Chromebooks. There is money for 45 more in next year's budget. There should be enough that each class should have 5. We purchased carts last year. Now we're just filling it with Chromebooks. How do we make sure all students have access to tech? Kearns—it was purchased for students to keep it in room. But now the carts can't be kept in room. Why? Foster—bc there aren't enough chrome books. They have to be accessible to all students. Kearns—why can't teams keep the carts in the rooms? It would save time if we didn't have to go get them every day. Foster—only 15 carts were purchased. Not Chromebooks for each cart. Dubose—understood that at least 20 chrome books were supposed to be allocated for each class & 8 for lower grades. Lock boxes are not in every room.
- Dubose—questions/concerns—instructional coach for Math. Looking at data & looking at current structure, has there been consideration for Math Instructional Coach to lead the charge? Kearns—and 1 AP? Lathan—is one instructional coach supposed to cover all the bases? Dubose—our instructional coach is stronger in ELA & is learning Math Instructional Coaching. Lee—should an IC at a school the size of Parkside be able to cover Math & ELA? Foster—No. They would not be able to do that well.

- Staffing meeting is on March 2. Foster would like to have budget approved by then. Need to have a meeting to vote on that by March 1. King—can that be an early morning meeting? Lathan—let’s aim to vote on March 1.
- Moore—is the paper we are presented with what we are voting on. Foster—math support is only suggestion that I got. Moore—a SEL teacher could be a math coach instead. Would rather have Lindsay back half time than a full-SEL teacher. Lee—students need something to help them balance.
- Budget “Work Session” Meeting at 2:30 p.m. on Monday (Feb-19-2018). Foster—what kind of things do we need to discuss? Lee-- Let’s analyzing staffing, who is addressing what? How can we make sure all needs are met? Foster—reminds group that can’t address individual staff members in GO Team meeting.

VI. Announcements

- Feb-28-2018 @ 4:30 PM --- Joint GO Team meeting for Obama Academy, Benteen Elementary, and Parkside Elementary (Location: Parkside Elementary Media Center)
- Feb 28-2018 @ 6:00 PM --- Obama Academy performance of *The Black History Museum*
- Mar-20-2018 @ 6:00 PM --- Jackson Cluster Community Conversation (Location: Parkside Elementary Gymnasium or Media Center)
- Next GO Team Meeting: Fri-Mar-16-2018 @ 3:30 PM
- Mar-30-2018 @ 3:30 PM --- Last Day of Extended School Closing Times

VII. Adjournment: 5:11 p.m.

Kendra Lee

Secretary

February 19, 2018

Date of approval